



Jill MCGlashan
ACCOUNTANT

EDUCATION

B.A., Accounting
Western Washington University, 1995

EXPERTISE

Accounts Receivable
Month End Close
Reconciliations
General Ledger
Financial Statement Analysis
Excellent Communication Skills



PROFESSIONAL SUMMARY

Ms. McGlashan joined BEE Consulting in June of 2019. Among her duties as Accountant, Ms. McGlashan processes payroll, vendor invoices for payment, and deposits client payments. She also prepares monthly/quarterly tax payments, account reconciliations, and pulls reports as needed from the accounting software for the owner. She enjoys helping solve problems and loves to reconcile accounts with a positive attitude.

Before joining BEE, she worked at ForRent.com for 17 years. During this time, she was the Controller for five years and managed the accounts receivable department along with being responsible for month end close, budgeting, and revenue reporting. She also held the revenue and receivables manager position as well as the sales compensation supervisor and sales compensation administrator positions. During her time at ForRent.com, Ms. McGlashan was also instrumental during these important conversions:

- Assisted with conversion of billing system to Microsoft Dynamics AX. This involved learning the system, planning, testing of data and training of employees.
- Converted lockbox processing from paper check/remittance to electronic imaging.
- Coordinated annual budget process by communicating with several office locations, ensured the budget templates were completed correctly/timely and assisted with management review.

Prior to that, her first accounting position was at Times Information Services, Inc., a subsidiary of the Seattle Times. She held the financial accountant position and worked there for two years.